

John Knox Christian School
Oakville, Ontario

International Student Program (ISP) Policy and Admissions Procedure

Our world is becoming ever smaller through globalization. When faced by peoples of differing backgrounds and nationalities, we need to consider our core values in light of others' values. This can be an exercise that draws us closer together as differing communities and also closer to God as we seek to understand our unity in Him.

As Christians, it is our responsibility to become effective in cross-cultural interactions in order for our witness to become more effective in a multi-cultural environment. By educating international students at our school, we are providing a wonderful opportunity for cross-cultural understanding to develop so that we can become effective co-workers in bringing God's redemptive story to those who have not been exposed to it in an educational environment.

RATIONALE FOR INTERNATIONAL STUDENT ENROLLMENT

- 1. To enrich the school's culture by enrolling students from a variety of backgrounds.** International students bring with them their own experiences, insights, cultural expressions, and perspectives. All students become part of a changing school community as integration takes place. The presence of international students gives all of the students the opportunity to develop skills in effective communication across cultures.
- 2. To help create a mosaic that celebrates diversity.** The gospel gives us a global perspective that envisions a church made up of all nations.
- 3. To provide John Knox Christian School with an opportunity to use its resources in an efficient and stewardly manner.** International students can participate in a classroom in order to make the school economically viable. Given the space and the instructional resources, the additional enrolment of international students can generate income to support various programs in the school.

DEFINITION OF INTERNATIONAL STUDENTS

International students are those who do not have Canadian citizenship, permanent residence status in Canada, or a work permit in Canada and are authorized for study in Canada with a valid Study Permit or a valid visitor's visa for the duration of their stay.

THANK YOU

Thank you for considering our school as a place in which your child will learn, grow, serve, think, and act. John Knox Christian School desires to provide a challenging program for all students registered, including our international students. Our prayer is that students will grow in their faith and experience what it means to live in a global community. There are expectations of each student/family enrolled in the International Student Program (ISP). Please read the pages that follow and sign this document as your agreement. A signed agreement confirms your understanding of the following enrollment guidelines.

Approved by the JKCS Board
January 2016

ENROLLMENT GUIDELINES

1. Enrollment of international students will be limited to a number per classroom as determined by the Principal on a yearly basis. On average, they are not to exceed three full-time students per classroom.
2. The application is subject to the availability of an appropriate space or program available for the applicant's child(ren).
3. Grade placement will be generally based on the age of the student. However, the administration reserves the right to determine placement based on the student's academic abilities and needs.
4. Students will be fully integrated into the school in terms of language development, curriculum level and extra-curricular involvement *before* being considered outside of the three per classroom limit.
5. International students will live with a parent or a guardian in a Christian home environment that is consistent with the vision and admission policy of JKCS.
6. JKCS will provide international students with support services such as the development of an Individual Education Plan which may include an English as a Second Language program as well as some program modification and accommodation.
7. Each student will abide by the laws of Canada and the discipline policies of John Knox Christian School. Violation may result in dismissal from the school.
8. Parents of international students are not permitted to become members of the JKCS school society.

PROCESS FOR ADMITTING INTERNATIONAL STUDENTS

1. For a successful student enrollment to take place, a signed **Application for International Students Admission Form** must be received along with:
 - Birth certificate or **passport**
 - Most recent **report card**, translated into English
 - **Guardianship documents** (where applicable)
 - Initial non-refundable **\$1000 registration fee** and **\$2,500 capital assessment fee**

In addition, these items must be completed or received before the first day of school:

- **Immunization record**
- Proof of **medical insurance** while in school in Canada
- Participated in a Skype or telephone **conversation with the Principal**
- Received **notice from the Principal** that enrollment has been accepted
- Received **notification that all financial arrangements** and fees have been made and completed

John Knox will then provide a **Letter of Acceptance (LOA)** and a **receipt for fees paid** for VISA purposes. Letters of Acceptance will be drafted on request immediately (within 2 working days) after a receipt is issued.

PROGRAMS FOR INTERNATIONAL STUDENTS AND THEIR PARENTS

We are interested in supporting our international students and parents well during their time in Canada. Therefore, you will find us providing stimulating learning opportunities in the acquisition of the English language, in understanding Canadian culture, in experiencing tourist and historical sights, and in visiting the United States. We want to ensure that this experience has a profound affect for a lifetime.

1. Programs for International Students Enrolled in the International Program

Students who stay for three months or more are enrolled in the “Student International Program.” Those students will stay in a homestay which is arranged through the International Student Consultant, agent or parent. See below for the explanation of the four different parts of our program.

A. A Canadian Christian School Academic Program

International students will experience an educational program which includes bible, math, English language arts, art, physical education, music, science, social studies, health, chapel, and the use of technology. All students who complete one term worth of academic work for these subjects will receive a Student Learning Report. Tuition fees cover the costs associated with this academic program.

B. Weekly Support during the School Day

This program has three main objectives:

- a. It provides ways to assist the international student in becoming acquainted with John Knox Christian School and the local community. This includes learning about school rules, routines, procedures, and other matters. It also includes learning which teacher or person to talk to when certain matters need to be addressed.
- b. It provides some English language support. This includes an emphasis on learning how to ask and answer certain important questions and also includes learning to understand and speak common English phrases.
- c. It provides some curriculum support. This includes helping the student understand what he or she needs to do in order to complete some of the assignments.

Students will not take French classes and instead will meet in groups during the school day to work on English language development and classroom work. The classes are forty minutes long and are held three to four times per week depending on the grade level. The first two weeks of support will involve addressing the first objective (see **Ba** above). After that, the support will focus on the second and third objectives (see **Bbc**).

The costs of this weekly support are included in the tuition is that has been paid to the school. The support given to each student will remain in place for the school year.

C. The English Language Academy (EL Academy)

The EL Academy is designed to provide English language instruction around the themes of “reading and writing” and “speaking and listening.” All new international students must attend the EL Academy upon arrival at JKCS. There will be no exceptions. Any JK, SK and grade 1 students will be considered to have their EL Academy instruction in class and do not need to attend additional sessions. Grades 2, 3 and 4 will complete their EL Academy sessions during school time with the help of a Resource teacher during two weekly 40 minute sessions. Grades 5-8 will attend the after school EL Academy program offered on Mondays and Wednesdays from 3:45 – 5:15 p.m.

The EL Academy includes an orientation session during which each student completes a pre-assessment test that scores the student's English language proficiency. That test will help the teacher place the student in the appropriate level. Each student will remain in the EL Academy for a minimum of two months. At the end of two months, all students will take another assessment to determine the new level of English language competency. If the student passes the test, s/he can be dismissed from the program. If the student does not pass the test, s/he will be enrolled in the EL Academy for another three months.

The costs for each level of EL Academy are as follows: JK, SK and grade 1 – no cost. Grades 2, 3 and 4 are \$150 per person for the first two month mandatory session and \$200 for the second 3 month session (if required). Grades 5, 6, 7, and 8 are \$300 per person for the first two month mandatory session and \$400 for the second three month session (if required).

The assessment format and rules are described as follows:

English Language Assessment is administered at John Knox Christian School using the *Rigby ELL Assessment Kit*, published by Harcourt Achieve Inc., in cooperation with Teachers of English Speakers to Other Languages Inc., (TESOL). This is a classroom-based assessment for measuring literacy and language proficiency for English Language Learners, in oral language (listening and speaking) as well as in literacy (reading and writing). The student is assessed in the four domains of: Listening, Speaking, Reading and Writing. The student's English language proficiency is assessed in the four core content areas of: English/Language Arts, Science, Social Studies and Math.

Students may be exempt from the English Language Academy to pursue individual instruction during the same time period. The individual tutoring programs are required to have similar content to the ELL Academy. These students will still have to undergo mandatory assessments to ensure the level of language proficiency required to qualify for exemption of the Academy.

These assessments will be performed by a qualified JKCS ESL Instructor. The cost for each assessment will be \$30.

D. Cultural Experiences During the School Year (Optional Program)

Once per month, international students will experience some of the tourist or historical sites in the southern Ontario area, some of the major Canadian cities, and a trip into the United

States. Trips may include some of the following: St. Marie-Among-The-Hurons, Crawford Lake, Discovery Harbour in Penetanguishene, Niagara Falls, University of Toronto, Art Gallery, Chinatown, CN tower (tallest freestanding structure in North America), Science Centre, Casa Loma, Medieval Times, tubing, skiing, skating, Royal Ontario Museum, Toronto Symphony, Washington (USA), and Harvard University (USA). Fees for these optional experiences are extra and will depend on locations, entry fees, and duration.

2. Programs for International Students Enrolled in the Short-term International Program

Students who enroll for one or two months are enrolled in the “Short-term International Student Program.”

A. A Canadian Christian School Academic Program

International students will experience an educational program which includes Bible, math, English language arts, art, physical education, music, science, social studies, health, chapel, and the use of technology. Tuition fees cover the costs associated with this academic program. No formal academic learning reports will be issued due to the limited time spent in the classroom. An anecdotal report including a brief language assessment will be issued instead.

B. Weekly Support During the School Day

This program has three main objectives:

- a. It provides ways to assist the international student in becoming acquainted with John Knox Christian School and the local community. This includes learning about school rules, routines, procedures, and other matters. It also includes learning which teacher or person to talk to when certain matters need to be addressed.
- b. It provides some English language support. This includes an emphasis on learning how to ask and answer certain important questions and also includes learning to understand and speak common English phrases.
- c. It provides some curriculum support. This includes helping the student understand what he or she needs to do in order to complete some of the assignments.

Students will not take French classes and instead will meet in groups during the school day. The classes are forty minutes long and are held three-four times per week depending on the grade level. The first two weeks of support will involve addressing the first objective. After that, the support will focus on the second and third objectives.

C. Cultural Experiences During the Stay (Optional Program)

On Wednesdays, international students will experience some of the tourist sites in the southern Ontario area. Trips will include some of the following: Niagara Falls, University of Toronto, Art Gallery, Chinatown, CN tower (tallest freestanding structure in North America), Science Centre, Casa Loma, Medieval Times, tubing, skiing, skating, Royal Ontario Museum, Toronto Symphony. Fees for these optional experiences will depend on locations, entry fees, and duration.

D. Homestay

For International Students who choose to stay with us only one or two months, John Knox can help facilitate a connection with a homestay JKCS family upon request. If it is not needed, the International Student Consultant, Agent or parent will ensure that the arranged homestay is an appropriate Christian environment that is consistent with the school's expectations.

3. Programs for the Parents of International Students

A. Parent Support Group

On a weekly basis, our ELL teacher leads a support group in which International Parents come together to talk and share together. This meeting usually takes place at John Knox.

B. The English Language Academy For Parents (Optional Program)

The EL Academy is an optional program offered to parents. The classes will be separate from the students if numbers warrant. It is designed to provide English language instruction around the themes of "reading and writing" and "speaking and listening." An internet program, such as Rosetta Stone, will also be used. The EL Academy is a "pay as you go program." Times and prices to be announced.

C. Cultural Experiences During the Stay (Optional Program)

On Wednesdays, parents of international students are welcome to join the trips which are offered: Niagara Falls, University of Toronto, Art Gallery, Chinatown, CN tower (tallest freestanding structure in North America), Science Centre, Casa Loma, Medieval Times, tubing, skiing, Royal Ontario Museum, Toronto Symphony. Fees for these experiences will depend on locations, entry fees, and duration.

REQUIRED FEES FOR INTERNATIONAL STUDENTS

FEE	AMOUNT	DUE DATE
Non-refundable Registration Fee	\$1,000 (one-time fee)	With Application
International Student Development Fee	\$2,000 (one-time fee)	One week before the first day of school
Non-refundable Capital Assessment Fee	\$2,500 (one-time fee)	With Application (dependent on VISA and school approval)
Tuition Fee	See current tuition fee schedule below	Full tuition by July 15 (receive 1% discount) OR 12 equal installments beginning July 15 (dependent on VISA and school approval)
Senior Student Fee (only applied if student is in grades 6, 7, or 8)	\$800 per student each school year	Added to tuition
English Language Academy Fee	\$0/\$150/\$300 (1st session) and \$200/\$400 (2nd sessions)	Payable before first day of session

Opt out of GIFTS Volunteering	\$1,000 per family	Added to tuition at time of invoice. Families can inform school if they choose to participate in G.I.F.T.S Program (volunteering) and \$1,000 fee is waived.
School Clothing Costs	\$45-\$160 (depending on buying used or new)	One week before the first day of school and worn on the first day

REQUIRED FEES FOR SHORT-TERM (1-2 MONTHS) INTERNATIONAL STUDENTS*

FEE	AMOUNT	DUE DATE
Non-refundable Registration Fee	\$1,000 per family	With application
Tuition Fee	1/10 th of the published tuition rates per month	With application
English Language Academy Fee	\$300 per person	With application
School Clothing Costs	\$45-\$160 (depending on buying used or new)	One week before the first day of school and worn on the first day

OPTIONAL SERVICES

FEE	AMOUNT	DUE DATE
Busing Fee	\$1,300 per family each school year (\$130 per month if a short-term student)	Added to tuition
Cultural Experiences/Trip Fee	To be announced via information sheets as trips are organized (depends on location, entry fees, and duration)	Payable one week before the trip
Short-term homestay for one or two months (families introduced by JKCS)	\$1,200 per month per person	Payable monthly in advance (from international parents to homestay family directly)

TUITION FEES FOR THE 2017-2018 SCHOOL YEAR

FAMILY STATUS	AMOUNT
1 student in Part-time (M,W,F) Kindergarten	\$9,900 per year
1 student (Kindergarten – 8)	\$12,400 per year
2 students (Kindergarten – 8)	\$17,400 per year
3 students (Kindergarten – 8)	\$19,400 per year
4 or more students (Kindergarten – 8)	\$21,400 per year

*One Short-Term stay per academic year.

SHORT-TERM TUITION FEES

Short-Term International students are charged 1/10th of the posted tuition fees per month. For example, two students coming to visit JKCS for two months will be charged \$1,740.00 per month (1/10th of the two-student tuition fee of \$17,400) for a two-month total of \$3,480.00

REFUND POLICY

1. All fees will be refunded (except the registration fee of \$1,000) if the Canadian Embassy does not approve the student VISA due to documented health concerns. An original copy of the letter of rejection from the government is required.
2. The Capital Assessment Fee (\$2,500) is not refundable once the school has accepted the student.
3. Parent/guardians who intend to withdrawal their student(s) prior to the beginning of the school year are required to give written notice prior to July 15. Once the payments have started on July 15 and beyond, 30 days written notice prior to their withdrawal is required or pay for one month's tuition in lieu of notice.
4. Parent/guardians who intend to withdraw their student(s) after the beginning of the school year are required to give John Knox Christian School written notice at least 30 days prior to their withdrawal or pay for one month's tuition in lieu of notice.
5. Fees may not be transferred to the next term or school year once paid for the current term or year.
6. There are no refunds for days in which the international student did not attend school.
7. There are no refunds for short-term (one or two months) arrangements.

JKCS STATEMENT OF FAITH

Our statement of faith forms the basis of the Christian worldview taught at John Knox Christian School. All international families must agree to have their children taught with this perspective as part of the education.

Believing that the Lord God, by graciously giving us the Scriptures, has revealed to His people ordering principles intensely relevant to education, and mandates us to bring the whole Word of God to bear in all its power upon education, we believe the following:

Life: Human life in its entirety is religious, since God created us to serve Him everywhere. This requires us to educate our children for His service.

Bible: That the Bible as the written Word of God is the Truth by which the Holy Spirit enlightens our understanding of God, ourselves and the world, and the infallible authority by which He directs and governs all our activities, including the education of our children.

Creation: That we can understand the world rightly only in its relation to God, because the world, in its origin, gracious preservation and ultimate restoration is the world of the Triune God, and since the glorification of His Name is its purpose.

Humans: That we were created in the image of God to enjoy covenantal fellowship with our Creator and to reflect in our person and works the excellences of our Maker, and were instructed to exercise dominion over the world in strict and loving obedience to God and to interpret all reality in accordance with His design and law.

Sin: That sin is disobedience to God's law and that we, by sinning, forsook our office and task, estranged ourselves from God and our neighbour, and brought God's curse upon the creation. As a result, we have become corrupt in heart and blind to the true meaning of life and repress and misuse the knowledge of God which confronts us in creation and in Scripture.

Christ: That Jesus Christ, of whom the Scriptures testify, who is truly God and fully man, has reconciled the world to God and redeems our life in its entirety. Through His Spirit He renews our heart to love God and our neighbour, and redirects our understanding to know rightly God, ourselves and the world.

The Kingdom of God: That the Kingdom of God is His present and future, righteous and universal reign through Jesus Christ. This reign of grace and power makes education possible and meaningful. In obedience to Christ we submit in every area of life to His commandment to love the Lord with all our heart and mind.

Purpose of Education: That the purpose of Christian education is to direct and guide the children to commit their hearts to Christ the Truth, to attain understanding, wisdom and righteousness, to perform competent and responsible service to the Lord in church, state and society.

Parents/Guardians: That God has given parents/guardians the responsibility to nurture and educate their children. Therefore parents/guardians should establish and maintain schools. The Christian school is an institution established and controlled by an association of Christian believers, to function in education in total and voluntary submission to Christ, the King.

The Student: That the student as a child, entrusted by God to parents/guardians needs ordering, correction and instruction. Children of the Christian home are a heritage of the Lord and share in the promises and the demands of His covenant. Hence they ought to receive Christian education.

The Teacher: That "teachers", as servants of God, exercise authority in the performance of their office in educating the children in school.

POLICIES

Parents/guardians must agree to abide by the following school policies/guidelines which are detailed in the Parent Handbook or are listed as separate policies, all of which are located on the school website, www.jkcs-oakville.org under "Learn More about JKCS" and then "Policies":

- 1) Parent Handbook
- 2) Junior Kindergarten and Senior Kindergarten Handbook
- 3) Discipline Policy
- 4) Bus Use Policy
- 5) Child Welfare Policy

LAWS OF THE SCHOOL AND CANADA

Parents/guardians will abide by the laws of Canada and the rules, regulations and policies of John Knox Christian School. Violation of the above may result in my dismissal from the school. In the case of dismissal, there will be no refund of tuition.

PARENTS RESIDING WITH THEIR OWN CHILDREN

According to Provincial/Federal laws, children under the age of 18 must live with a responsible adult. If a parent/guardian wishes to visit the home country, s/he will inform JKCS of the plans and arrange for a responsible adult to live with and supervise the children while away. Parents/guardians will notify the school personnel and the International Student Consultant.

ATTENDANCE

Students must understand and accept the obligation to attend all classes in the educational program provided. Parents/guardians agree to inform the school informed of any absence either by telephone, written note or email to: office@jkcs-oakville.org. Unexplained absences may lead to dismissal from the program.

MEDICAL RELEASE

Parents/guardians of the registered student who sign the agreement (the Parent and Student Declaration), authorize the school staff and the sponsoring guardians to consent to medical treatment or hospital care as deemed advisable for the well-being of their child(ren).

GENERAL RELEASE

Parents (the undersigned) waive and release all claims against JKCS for injury resulting from the applicant's attendance at JKCS and participation in the ISP. They also agree to indemnify the school with regard to any financial obligations or liabilities that the applicant may personally incur, or any damage or injury to the person or property of others that the applicant may cause while participating in the ISP.

TECHNOLOGY

Students in grades 3-8 will be assigned a school login, password and/or email account and they will be held accountable for using it in a way appropriate to a John Knox Christian School student. Students in grades 5-8 must bring a charged technology device to school which has a dedicated keyboard, strong battery and wi-fi capability. The device will be used during class time at JKCS for educational purposes only.

EDUCATIONAL FIELD TRIPS

Parents/guardians agree to allow their child(ren) to participate in any school activities/class/sporting trips at or away from school. They will not hold the school responsible for any accidents or injuries.

LUNCHES

Students eat lunch in their classrooms, and some classrooms (grades 2-8) are equipped with a microwave to reheat food. In addition, there is an optional purchased lunch program available. Forms for these lunches will be available on the website at <http://www.jkcs-oakville.org/news-and-events/downloads> or at www.thelunchlady.ca

UNIFORMS

JKCS requires students to wear uniforms. They may be purchased at our uniform supplier store (see below) or from our school's used uniform 'shop'.

New uniforms are available at: R.J.McCarthy Ltd., 531 North Service Road East in Oakville OR on-line: www.rjmccarthy.com

Used uniforms are available for purchase: Please contact office@jkcs-oakville.org to set up an appointment to come to the school to shop our "Used Uniform" inventory.

More Details: See the website www.jkcs-oakville.org for photos and more details of what uniform is required for each grade under "About JKCS" and then "Uniforms".

MORE E-MAILED INFORMATION TO COME

Weekly Parent Update Newsletter: Emailed out on a weekly basis to keep our parents/guardians up to date on homework, upcoming events and school news.

Website: The website is update on a regular basis for homework and school information and contains a google translate button for other languages on every page.

First Day of School: The first day is always the Tuesday after the Canadian Labour Day in September.

Meet the Teacher Evening & New Parent Info Sessions: Held the Thursday evening before school begins so that our newest students can come and see their classrooms, meet their teachers and classmates. A special new international parent session is offered by our International Student Consultant, Daniel Won for those families he has recruited.

G.I.F.T.S Program: The G.I.F.T.S. Program applies to all families with children who attend John Knox Christian School. The program begins in September and runs through to the end of June following the school calendar year. Parents will be asked to register for their 3 choices of G.I.F.T.S. roles in July of each year for commencement the following September. Confirmation of your assigned role will be sent out in August. Families that enter the school mid-year will have their volunteer expectations and assignment prorated, but will also be required to register for a G.I.F.T.S. job.

Welcome BBQ: A fun, social dinner held the second Friday night of the school year to welcome all new and returning parents/guardians and their children.

Customer Care: Unlimited free Korean interpretation services related to school will be given to only those Korean families who have registered with the school through Daniel Won, our International Admissions Consultant. 재학기간중, 학교일에 관한 무제한 무료 통역서비스는 학교의 국제학생 입학 담당자인 Daniel Won을 통해서 등록하신 가정만 가능합니다.

Application for International Students Admission



2232 Sheridan Garden Dr. Oakville, Ontario L6J 7T1 Website: www.jkcs-oakville.org

Answers to Enrollment Questions (Korean Families): Daniel Won Email: dwon@jkcs-oakville.org

재학기간중, 학교일에 관한 무제한 무료 통역서비스는 학교의 국제학생 입학 담당자인 Daniel Won을 통해서 등록하신 가정만 가능합니다.

Answers to Enrollment Questions All Other International Families: Mrs. Kuyvenhoven Email: mkuyvenhoven@jkcs-oakville.ca

Parents Information:

Father

First Name: _____ Last Name: _____

Address: _____

Country: _____ Postal Code: _____

Home Phone: _____ Cell Phone: _____

Business Phone: _____ Employer: _____

Occupation: _____ Skype address: _____

Email(s): _____

Mother

First Name: _____ Last Name: _____

Address: (same as father's) _____

Country: _____ Postal Code: _____

Home Phone: _____ Cell Phone: _____

Business Phone: _____ Employer: _____

Occupation: _____ Skype address: _____

Email(s): _____

Guardian & Agent Information:

Guardian or Homestay in Canada (If applicable)

A written guardian agreement needs to be in place between parents & guardians. JKCS assumes no responsibility for this agreement.

First Name: _____ Last Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Business Phone: _____ Employer: _____

Occupation: _____

Email(s): _____

Agent or Guardian (If applicable)

Name: _____ Email: _____

Phone #: _____

Company Name: _____

Company Address: _____

Canadian Church Information:

Church : _____ City: _____

Pastor's Name: _____ Email: _____

Transportation Information:

Will your child(ren) need to take the bus: yes no

Will your child(ren) be driven to school: yes no

Who will be picking up child(ren): Father Mother Guardian

Other people who have permission to pick up child(ren):

Name(s) & Relationship(s): _____

Student(s) Information:

Please choose – Cultural Experiences Program? yes no Homestay required? yes no

Oldest Student

First Name: _____ Last Name: _____

Address: same as father's same as mother's

Birth Date: _____ month _____ day _____ year

Health Insurance coverage MUST be purchased for students while in Canada in case emergency medical attention is necessary.

*Health Insurance Policy #: _____ Company: _____

*Photocopy of Immunization Record Attached (translated into English): yes no

Photocopy of Latest Report Card Attached (translated into English): yes no

Grade Level applying for: _____ Gender: Female Male

Starting Date: _____ (Month/Day/Year)

Finishing Date: _____ (Month/Day/Year)

**May be submitted before the first day of school.*

Tell us about any special needs or concerns (educational, social or physical):

Tell us more about your child (i.e. likes, dislikes, personality traits):

Tell us about your child's level of English: Low Medium High

Next Oldest Student

Please choose – Cultural Experiences Program? yes no Homestay required? yes no

First Name: _____ Last Name: _____

Address: same as father's same as mother's

Birth Date: _____ month _____ day _____ year

Health Insurance coverage MUST be purchased for students while in Canada in case emergency medical attention is necessary.

*Health Insurance Policy #: _____ Company: _____

*Photocopy of Immunization Record Attached (translated into English): yes no

Photocopy of Latest Report Card Attached (translated into English): yes no

Grade Level applying for: _____ Gender: Female Male

Starting Date: _____ (Month/Day/Year)

Finishing Date: _____ (Month/Day/Year)

**May be submitted before the first day of school.*

Tell us about any special needs or concerns (educational, social or physical):

Tell us more about your child (i.e. likes, dislikes, personality traits):

Tell us about your child's level of English: Low Medium High

Next Oldest Student

Please choose – Cultural Experiences Program? yes no Homestay required? yes no

First Name: _____ Last Name: _____

Address: same as father’s same as mother’s

Birth Date: _____ month _____ day _____ year

Health Insurance coverage MUST be purchased for students while in Canada in case emergency medical attention is necessary.

*Health Insurance Policy #: _____ Company: _____

*Photocopy of Immunization Record Attached (translated into English): yes no

Photocopy of Latest Report Card Attached (translated into English): yes no

Grade Level applying for: _____ Gender: Female Male

Starting Date: _____ (Month/Day/Year)

Finishing Date: _____ (Month/Day/Year)

**May be submitted before the first day of school.*

Tell us about any special needs or concerns (educational, social or physical):

Tell us more about your child (i.e. likes, dislikes, personality traits):

Tell us about your child’s level of English: Low Medium High

Emergency Information:

Doctor (if applicable):

Doctor’s Name: _____ Phone: _____

Allergies:

Please note any allergies:

Child: _____ Allergy: _____

Is this allergy anaphylactic (life threatening): yes * no

**If yes, please provide the school with an epi-pen & child’s photo before beginning school.*

Child: _____ Allergy: _____

Is this allergy anaphylactic (life threatening): yes * no

**If yes, please provide the school with an epi-pen & child’s photo before beginning school.*

Child: _____ Allergy: _____

Is this allergy anaphylactic (life threatening): yes * no

**If yes, please provide the school with an epi-pen & child's photo before beginning school.*

Emergency Contact (other than parents or guardians, in the event we cannot contact you):

First Name: _____ Last Name: _____
Relationship to child(ren): _____ Home Phone: _____
Cell Phone: _____ Business Phone: _____
Email(s): _____

First Name: _____ Last Name: _____
Relationship to child(ren): _____ Home Phone: _____
Cell Phone: _____ Business Phone: _____
Email(s): _____

Parent Information (Please choose if you as the parent, would like to participate in):

Parent Cultural Experiences Program? yes no

Parent English Language Academy Program? yes no

Parent GIFTS Volunteer Program? yes no (If no, we agree to the \$1,000 opt out fee)

Public Information:

Parents/guardians need to make a selection below regarding use of their child(ren)'s photographs for promotional purposes and understand that at no time will names be published. In addition, please make a selection about the publication of your address, telephone number and email along with your family name in the parent directory.

- Yes, I agree to let JKCS publish photographs **OR** No, I do not wish my child(ren)'s photos published
- Yes, add my address/phone/email to the directory **OR** No, don't list my address/phone/email in the directory

Parent and Student Declaration:

I/we have read the above, understand and agree to fulfill obligations as set out above.

Name of Student

Signature of Student

Date

I/we, the parents and guardians of the above student, have read the above and agree to fulfill obligations as set out. I/we also agree to the medical release authorization and to the general release clause. I/we will also use our best efforts to ensure that our child honours all the obligations set out.

_____	_____	_____
Name of Parent	Signature of Parent	Date

_____	_____	_____
Name of Parent	Signature of Parent	Date

_____	_____	_____
Name of Guardian/Agent	Signature of Guardian/Agent	Date

For Office Use Only:

Received in JKCS office on _____ by _____
Date