



Dear Parent(s) or Guardian(s):

Welcome to John Knox Christian School (JKCS). Our vision is *“to equip children for service in God’s world through a Christ-centred education.”* JKCS is a school in which a partnership between teachers, support staff and parents is not only nurtured, but expected. Our Christ-centered curriculum includes all subject areas required at the elementary level, including specialized teaching in French, computer technology, art, music and physical education. In addition we offer a learning resource center, Bible and extra curricular activities including intra-mural and inter-school sports.

For students to be enrolled at JKCS, interested families must first become members of the John Knox Christian School Society. The John Knox Christian School Society is a not for profit organization that owns and operates the school. A board of directors is elected from the membership. The board sets policy and hires the staff. The Principal oversees the daily operation of the school.

Membership in the JKCS Society is open to all who truly confess Jesus Christ as Lord and Saviour. In addition, members must agree with the statement of faith of the society. Members should also be involved in their local church life displaying Christian principles concerning the upbringing of their children.

The application process has two steps,

1. First you must complete the attached package and pay the deposit of \$1000.00. Once the complete package is received by the school administration, it is date stamped. This reserves your child’s place pending completion of the admission process.
2. Upon completion of the attached forms and the receipt of the tuition deposit a conditional letter of acceptance will be issued for visa purposes.

If you have any question regarding this process please do not hesitate to contact me at Tel: 905.829.8048 ext. 300 or through Email: jbergner@jkcs-oakville.org.

A comprehensive overview of John Knox Christian with detailed information about membership, student enrolment and tuition is available on our web site: www.jkcs-oakville.org

Sincerely,

Jennifer Bergner
Director of Communication

Attachments: Admission Procedure For International/Visa Students (1 Page)
Application For JKCS Society Membership (2 pages)
JKCS Society Statement Of Faith (1 Page)
International Student Program Participation Agreement (1 Page)
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ADMISSION PROCEDURE FOR INTERNATIONAL/VISA STUDENTS

1. A guardian represents the family: If a student will be staying with a guardian, the guardian will fill out the membership form and go through the admission procedure. The guardian will forward all other forms to the family to be filled out in English by the family. A written pastoral reference translated into English is required from the family applying to enroll a student.
2. An agent represents a family: If the parent(s) will be accompanying the child(ren) and will be living with the child(ren), the agent will forward all forms to the parent(s) to be filled in.
3. The following forms and documents translated into English along with a non-refundable \$1000 payment toward tuition are required:
 - Application for JKCS Community Membership – submitted by guardian or by family
 - Written pastoral reference for the family applying to enroll student
 - Enrolment forms and selected policies
 - Student Pre-Admission Questionnaire
 - International Student Program Participation Agreement
 - Birth certificate/Proof of citizenship
 - Immunization record
 - Recent report
 - Proof of Guardianship

When the above items are received, the student is accepted on the condition that the balance of the tuition for the year is paid prior to the first day of school.



Application for JKCS Society Membership

To equip children for service in God's world through a Christ-centred education

FATHER/GUARDIAN

<i>Last Name:</i>	<i>First Name:</i>	<i>Initials:</i>	<i>Tel. H:</i>	<i>B:</i>
<i>email:</i>			<i>cell:</i>	

MOTHER/GUARDIAN

<i>Last Name:</i>	<i>First Name:</i>	<i>Initials:</i>	<i>Tel. H:</i>	<i>B:</i>
<i>email:</i>			<i>cell:</i>	

<i>If separated or divorced, please provide custody order:</i>
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FAMILY ADDRESS

<i>Address/Apt:</i>	<i>City:</i>	<i>Postal Code:</i>
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ALL CHILDREN AT HOME

<i>Full Name</i>	<i>D.O.B. dd/mm/year:</i>	<i>Male</i>	<i>Female</i>	<i>Applying for Enrolment</i>	<i>Grade Placement</i>
<i>1:</i>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>2:</i>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>3:</i>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>4:</i>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

PLEASE PROVIDE THE FOLLOWING INFORMATION FOR OUR CHURCH/PASTOR REFERENCE CHECK

<i>Pastor's Name:</i>	<i>Tel:</i>	<i>Denomination:</i>
<i>Church Name:</i>	<i>Address:</i>	

PLEASE PROVIDE THE FOLLOWING INFORMATION FOR OUR PERSONAL REFERENCE CHECK

<i>Name:</i>	<i>Relationship:</i>	<i>Number of years you've known them:</i>
<i>Address:</i>		<i>Tel:</i>

Briefly describe how and why Jesus Christ came to be your Saviour and Lord.

Father/Guardian:

Mother/Guardian:

Describe how your Christian commitment is evident in your daily life.

Father/Guardian:

Mother/Guardian:

Application for JKCS Society Membership - Continued

To equip children for service in God's world through a Christ-centred education

Describe how your Christian commitment is evident in your home life with your children.

Describe your church life and other areas of service including attendance, ministries, etc.

Father/Guardian:

Mother/Guardian:

Why are you seeking Christian education for your child(ren)?

By applying for membership in John Knox Christian School community, I (we) understand and agree to the following statements:

- I (we) claim Jesus Christ as Lord and Saviour of my (our) life.
- I (we) model Christian values and standards, including, but not limited to:
 - reading of, and obedience to, the Bible
 - an active prayer life
 - an active church life
- I (we) understand that the Community is a charitable organization, incorporated under the laws of the Province of Ontario, to provide Christ-centred education for children of Christian parents.
- I (we) have read and support the Vision and Mission of JKCS and the Community Admission Policy as provided.
- If I (we) are accepted into the JKCS Community, I (we) hereby agree to adhere to the bylaws, to fulfill my financial obligations, and to be an active member of the Community, including fulfilling the established volunteer commitment. (Constitution & bylaws available upon request)
- I (we) understand that acceptance into JKCS Community membership does not guarantee enrolment of my child(ren) at JKCS.

Signature of Father/Guardian Date

Signature of Mother/Guardian Date

I M P O R T A N T

**PLEASE READ AND COMPLETE BOTH PAGES OF THIS FORM.
ALSO, PLEASE SUPPLY A COPY OF CURRENT REPORT CARD FOR EACH CHILD APPLYING ALONG WITH APPLICATION.**



JKCS Society Statement of Faith

By applying for membership in John Knox Christian School Society, I (we) understand and support the following statements:

Believing that the Lord God, by graciously giving us the Scriptures, has revealed to His people ordering principles intensely relevant to education, and mandates us to bring the whole Word of God to bear in all its power upon education, we confess:

Life: Human life in its entirety is religious, since God created us to serve Him everywhere. This requires us to educate our children for His service.

Bible: That the Bible as the written Word of God is the Truth by which the Holy Spirit enlightens our understanding of God, ourselves and the world, and the infallible authority by which He directs and governs all our activities, including the education of our children.

Creation: That we can understand the world rightly only in its relation to God, because the world, in its origin, gracious preservation and ultimate restoration is the world of the Triune God, and since the glorification of His Name is its purpose.

Mankind: That we were created in the image of God to enjoy covenantal fellowship with our Creator and to reflect in our person and works the excellencies of our Maker, and were instructed to exercise dominion over the world in strict and loving obedience to God and to interpret all reality in accordance with His design and law.

Sin: That sin is disobedience to God's law and that we, by sinning, forsook our office and task, estranged ourselves from God and our neighbour, and brought God's curse upon the creation. As a result, we have become corrupt in heart and blind to the true meaning of life and repress and misuse the knowledge of God which confronts us in creation and in Scripture.

Christ: That Jesus Christ, of whom the Scriptures testify, who is truly God and fully man, has reconciled the world to God and redeems our life in its entirety. Through His Spirit He renews our heart to love God and our neighbour, and redirects our understanding to know rightly God, ourselves and the world.

The Kingdom of God: That the Kingdom of God is His present and future, righteous and universal reign through Jesus Christ. This reign of grace and power makes education possible and meaningful. In obedience to Christ we submit in every area of life to His commandment to love the Lord with all our heart and mind.

Purpose of Education: That the purpose of Christian education is to direct and guide the children to commit their hearts to Christ the Truth, to attain understanding, wisdom and righteousness, to perform competent and responsible service to the Lord in church, state and society.

Parents/Guardians: That God has given parents/guardians the responsibility to nurture and educate their children. Therefore parents/guardians should establish and maintain schools. The Christian school is an institution established and controlled by an association of Christian believers, to function in education in total and voluntary submission to Christ, the King.

The Student: That the student as a child, entrusted by God to parents/guardians needs ordering, correction and instruction. Children of the Christian home are a heritage of the Lord and share in the promises and the demands of His covenant. Hence they ought to receive Christian education.

The Teacher: That "teachers", as servants of God, exercise authority in the performance of their office in educating the children in school."

I have read the Educational Principles of the JKCS Community as outlined above, and agree to have my child(ren) taught according to this educational philosophy.

Signature of Father/Guardian

Signature of Mother/Guardian

Date



INTERNATIONAL STUDENT PROGRAM PARTICIPATION AGREEMENT

John Knox Christian School desires to provide a challenging program for all students registered, including our international students. Our prayer is that students will grow in their faith and experience what it means to live in a global community. There are expectations of each student/ family enrolled in the ISP. Please read the following statements and sign this document as your agreement to be bound by and to honour these terms:

1. Laws, Rules and Regulations

I agree that I will abide by the laws of Canada and the Codes of Conduct, rules, regulations and policies of John Knox Christian School. I understand that violation of the above may result in my dismissal from the school. I understand that in the case of dismissal, there will be no refund of tuition.

2. Parents Residing With Their Own Children

I understand that according to Provincial/Federal laws, children under the age of 18 must live with a responsible adult. If I wish to visit my home country, I will inform JKCS of my plans and arrange for a responsible adult to live with and supervise my child(ren) while I am away. I will fill out the Parent Absence Form and submit it to the school in advance of my departure.

3. Attendance

I understand and accept the obligation to attend all classes in the educational program provided for me. I agree to have the school informed of any absence either by telephone or note by my parent/guardian. Unexplained absences may lead to dismissal from the ISP.

4. Financial Obligation

As parents/guardians of the applicant, we agree to submit full tuition payment prior to the first day of attendance at JKCS.

5. Refund Policy

In the event a student authorization cannot be obtained or the student/parent decides not to attend or leaves the ISP, a portion of the paid tuition may be refunded. However, the initial \$1000 will be retained to cover the administrative costs.

- a. Full refund except for \$1000 if the student authorization is not approved. Original copy of the letter of rejection from the government is required.
- b. If the student/family withdraws prior to the first day of attendance, 2/3 of the tuition is refunded.
- c. If the student/family withdraws during the first month of attendance, 1/2 of the tuition is refunded.
- d. After one month of attendance, no refund will be given.
- e. In the case of dismissal from the school due to violation of Canadian laws or contravention of school policies, there will be no refund of tuition

6. Medical Authority and Release



Student Pre – Admission Questionnaire

John Knox is operated by a community of Christians in Oakville/Mississauga, and strives to provide integral Christian education for the children of these communities. As such, JKCS seeks to address the wide range of gifts, talents and challenges found among the children in its support community. John Knox aims to be an inclusive school.

*In order to ensure that JKCS is able to meet your child's specific needs, please complete **one Questionnaire per child.***

Child's name, please print: _____

YES NO SOMETIMES

Do you have any concerns regarding your child's ability to learn?				
Do you have any concerns regarding your child's ability to focus in the classroom?				
Does your child get along well with his or her peers?				
Are there any concerns regarding your child's eyesight?				
Are there any concerns regarding your child's hearing?				
Are there any concerns regarding your child's speech?				
Does your child have any physical disabilities?				If yes please specify.
Has your child ever been identified with a learning exceptionality? (i.e. gifted, learning disability)				
Has your child ever been identified with an Attention Deficit Disorder (ADD) or Attention Deficit Hyperactivity Disorder (ADHD)?				
Does your child take any type of medication?				If yes, for what reason?
Has your child ever had a Psycho-Educational Assessment or a Psychological Assessment?				
Have any reports been written about your child besides those that are written by the classroom teacher each term?				
Does your child receive extra assistance from their classroom teacher or someone else in the school?				If yes, what did your child receive assistance with?



International Student Enrollment Form

Family Information

Family Name:	_____
Home Address:	_____
City:	_____ Postal code _____
Phone number	_____
Mother's name:	_____ Occupation: _____
Father's name:	_____ Occupation: _____

Guardian Information

Guardian Name:	_____
Home Address:	_____
City:	_____ Postal code _____
Phone number	_____

Student Information

First name:	_____
Date of Birth	_____ Age: _____
Grade placement:	_____ Health card number: _____
Drug Allergies:	_____
Other Health concerns:	_____

Emergency Information

Family doctor:	_____
Address:	_____
Phone:	_____
Responsible adult to contact if parent or guardian cannot be reached in an emergency.	
Name:	_____
Home phone:	_____ Business phone: _____

Transportation

Will this student require bussing?	YES	NO	(please circle)
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School Information

Name of last school attended: _____
Address: _____
Phone: _____
Has your child ever received special educational help? If so, when and in what area? _____ _____ _____

1. How does your child feel about attending Christian School?

2. Give an example of your child(rens) spiritual awareness or maturity.

3. Do you foresee any difficulty in paying the expected tuition fees?

4. Please share any other information or concerns you feel the school should know.

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

Termination of student enrollment shall be determined by, and subject to, the policies of the Board of Directors in the following areas:

- Disciplinary action recommended by the principal
- Default of financial obligations
- Non-Christian lifestyle of parents
- Non-availability of appropriate program for the student

Father's signature: _____ **Date:** _____

Mother's signature: _____ **Date:** _____



Financial Information

Thank you for your interest in John Knox Christian School (JKCS). Christian education is a wonderful blessing for our families, but also involves a financial commitment. In order for you to have a clear understanding of the cost of Christian education at JKCS, the following is a financial overview:

- The 2010/2011 tuition rate for International/Visa student is \$15,000.
- The tuition fee includes all fees related to student activities at JKCS.
- Tuition fees do not include uniforms.
- The cheque is to be made payable to “John Knox Christian School”.
- All international students are required to pay a minimum deposit of \$1000.00 with their application (this deposit is non-refundable)
- All tuition must be paid prior to the first day of class.



A note from the Uniform Committee . . .

Dear Parents of New John Knox Christian School students;

Welcome! Starting a new school is an exciting, yet at times overwhelming experience. This may be your first time purchasing a school uniform. This letter is designed to inform you about our uniform policy, uniform supplier and to answer questions you may have about uniforms.

All of our uniform pieces can be purchased at our supplier **R.J. McCarthy** located at 531 North Service Road East in Oakville (close to Trafalgar Rd. and QEW). For directions and hours of operation, you can call them at **416-593-6900 or 1-800-668-8261**. Uniforms may also be purchased online through their website at www.rjmccarthy.com. There is no additional shipping or delivery charge for items purchased online.

Uniforms may be ordered at any time throughout the year, however, if items are not in stock there may be a four to six- week waiting period before delivery. **For guaranteed availability, it is best to order uniforms for September in May or June. If you wait until August, you can be assured of long line-ups at their store since McCarthy's supplies uniforms for many schools in the area.**

The following items **must** be purchased from McCarthy's: **navy pants, jumpers, kilts, burgundy cardigans, vests, pullovers and gym t-shirts**. The remaining uniform pieces may be purchased from McCarthy's or from a store of your choice provided they meet the uniform criteria: **burgundy knee socks, burgundy tights, white collared shirts or blouses, white turtlenecks, plain navy summer shorts and plain navy gym shorts**.

Twice a year we hold a **Used Uniform Sale** where uniforms are sold on a consignment basis. This assists all of us in purchasing clothing in good condition at reduced prices with a percentage of the sale price given to the seller and a percentage to our school.

Another role we gladly fill is to sensitively and confidentially assist those who may need economic assistance in purchasing a uniform. Please contact Tamara Dempster, our Financial Administrator at (905) 829-8048 for details.

Wishing you many wonderful years as part of the John Knox Christian School family!



PHOTO RELEASE FORM

Throughout the year, the staff at John Knox Christian School takes photographs and videos of our students participating in classrooms and in various special events to use in a variety of promotional uses such as; slide shows, newspaper advertising and our school's website etc.

In order to facilitate our promotional uses, please sign the following form if you consent to having your child(ren)'s photos/videos used in this manner.

JKCS Child(ren)'s Name(s): _____

I consent to having my child(ren)'s photos/videos used for promotional uses for John Knox Christian School.

Parental Signature _____ Date _____

If you **DO NOT** wish to use your child's photo, please sign in the appropriate spot.

I **DO NOT** consent to having my children(s) photos/video used for promotional uses for John Knox Christian School.

Parental Signature _____ Date _____

Thank you for your support!
Jennifer Bergner, Director of Communications



Family Name: _____

I/We have read the "Child Welfare Policy" for John Knox Christian School and understand the procedures in relation to the policy.

Parent #1

Please Print Name

Signature

Date

Parent #2

Please Print Name

Signature

Date